


COMPANY NAME (Presently Assigned To)		WEEK ENDING SUNDAY	 7700 N Kendall Dr. #300 Miami, FL 33156 305/279-7799						
COMPANY ADDRESS		CITY							
JOB NUMBER	SOCIAL SECURITY NUMBER	DAY	DATE	HOURS TO NEAREST QUARTER HOUR					
				START	FINISH	(LUNCH)	REG. HOURS	OVERTIME HRS.	
EMPLOYEE MUST FILL IN BELOW	EMPLOYEE NAME (Please Print)	MON							
mail check / hold kendall / hold mia lakes		TUES							
		WED							
		THU							
		FRI							
		SAT							
		SUN							
EMPLOYEE - I AGREE TO REPORT MY AVAILABILITY WEEKLY, OR DAILY IS ASSIGNED JOBS ON A DAILY BASIS, FAILURE TO ADHERE TO THIS POLICY COULD CONSTITUTE A VOLUNTARY RESIGNATION FROM CREATIVE STAFFING ON MY PART AND CAN RESULT IN DENIAL OF UNEMPLOYMENT BENEFITS.		EMPLOYEE SIGNATURE							
*EMPLOYEE - I CERTIFY THAT THE HOURS SHOWN HEREON REPRESENT THE TOTAL HOURS WORKED THIS WEEK BY ME, AND WERE PROPERLY VERIFIED BY THE CLIENT COMPANY		*EMPLOYEE CERTIFIES NO ACCIDENT OR INJURY WAS SUSTAINED WHILE WORKING ON THIS ASSIGNMENT UNLESS SO REPORTED							
CLIENT: YOUR SIGNATURE REPRESENTS THAT YOU ARE IN AGREEMENT WITH ALL THE TERMS AND CONDITIONS ON FRONT AND REVERSE SIDE HEREOF AND THAT THE HOURS SHOWN ARE CORRECT AND THE WORK WAS COMPLETED SATISFACTORILY.						REGULAR		OVERTIME	
AUTHORIZED SUPERVISOR SIGNATURE				TITLE		HOURS		MIN	
AUTHORIZED SUPERVISOR NAME (Please Print)				IS THIS EMPLOYEE CONTINUING THIS ASSIGNMENT?		HOURS		MIN	
				YES		TOTAL HOURS			
RECORD HOURS WORKED TO THE NEAREST QUARTER HOUR. MINIMUM OF FOUR (4) HOURS PER EMPLOYEE PER DAY									
Additional Terms and Conditions									
<ol style="list-style-type: none"> Except as modified separately in writing, these terms govern Client's completed and future temporary assignments. Client includes all subsidiaries, affiliates, partners, coventurers, and subcontractors of the named Client. Client, through its authorized representative, certifies that the temporary employee's hours shown on this time sheet are correct and that the work was performed satisfactorily. Client shall promptly pay Creative Staffing's invoice, finance charges of 1.5% per month on all unpaid balances, and all collection costs. Without Creative Staffing's prior written consent, Client will not entrust Creative Staffing employees with unattended premises, cash, negotiables, or other valuables or let them operate motor vehicles or machinery. All claims and costs associated with acts or omissions of Creative Staffing employees arising from nonobservance of this section shall be client's responsibility. Creative Staffing is not responsible for fidelity bond claims not reported to it by Client in writing within 30 days after occurrence. Client will hold Creative Staffing harmless from all claims and costs arising under occupational safety of health laws with respect to Creative Staffing employees assigned to it. Client shall not use any of the Creative Staffing employees for 180 days after the last work day reported for that employee on this form. "Use" includes: employing the person directly; purchasing the person's services as a temporary, payrolled, or leased employee of an organization other than Creative Staffing for substantially the same work assignment within the first 14 of the 180 days; obtaining the person's services through any independent contractor, agency, facility, staffing, or consulting relationship; or arranging, suggesting, endorsing, facilitating, or consenting in the person's employment or recruitment by another organization, whether or not the person is later assigned to Client. Client's liability for such use will be the section 7 fee plus all costs of collection. Client will be released from section 6 if it notifies Creative Staffing that it wants to use any of the Creative Staffing employees assigned to it and either: <ol style="list-style-type: none"> Continues the person's Creative Staffing assignment for 520 additional work hours. Pays Creative staffing this "1% per thousand" placement $\frac{\text{Annualized Pay}}{\\$100,000} \times \text{Annualized Pay}$ Or continues the assignment for fewer than 520 additional work hours, then pays a prorated "1% per thousand" placement fee: $\frac{\text{Annualized Pay}}{\\$100,000} \times \text{Annualized Pay} \times \frac{520 - \text{Add'l Hours Worked}}{520}$ The Client hereby acknowledges that the individual corporate officers, directors, shareholders, or partners of the corporate or partnership customer shall be responsible for all expenses and fees incurred for said services and guarantees payment therefore. Should it be necessary for Creative Staffing, Inc. to employ an attorney at law to collect any amount due or liquidate damages, then, we agree to pay a reasonable attorney's fee plus Court costs. 									